

Dated: 13-10-2022 vide IPL: 10248

ADP SCHEME TITLED "ESTABLISHMENT OF PUNJAB HEALTH & WELNESS RADIO STATION"

PRIMARY & SECONDARY HEALTHCARE DEPARTMENT GOVERNMENT OF THE PUNJAB

JOB OPPORTUNITIES AT "ESTABLISHMENT OF PUNJAB HEALTH & WELNESS RADIO STATION"
 Primary & Secondary Healthcare Department, Government of the Punjab, invites applications from qualified and experienced individuals having domicile of the Punjab for the following posts on "Contract Basis" for the ADP Scheme titled "Establishment of Punjab Health & Wellness Radio Station" Government of the Punjab. The qualification and experience required for the posts is as under:

Sr. No.	Name of the Post	No. of Posts	Qualification & Experience	Age Limit (years)	Per month Salary (Rs./-)
1.	Project Director	01	• Master degree (16 years) in Business Administration / Computer Science from Institute recognized by Higher Education Commission (HEC) with 08 Years' experience in the relevant field, OR • MS in Project Management from Institute recognized by Higher Education Commission (HEC) with 06 Years' experience in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization	23-43	900,000
2.	Manager Operations	01	• Master degree (16 years) in Business Administration / Computer Science from Institute recognized by Higher Education Commission (HEC) with 05 Years' experience in the relevant field, OR • MS in Project Management from Institute recognized by Higher Education Commission (HEC) with 03 Years' experience in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization	25-45	275,000
3.	Manager News & Programs	01	• Master degree (16 years) in Mass Communication / Political Science/English from Institute recognized by Higher Education Commission (HEC) • 05 Years' experience is required in the relevant field	25-45	250,000
4.	Manager Technical	01	• Bachelor's Degree in Engineering (Electrical/Electronics)/Telecommunication from Institute recognized by Higher Education Commission (HEC) • Must have registration with Pakistan Engineering Council (PEC) • 05 Years' experience is required in the relevant field, OR • Master Degree (16 Years) in Computer Science or equivalent from Institute recognized by Higher Education Commission (HEC) • 05 Years' experience is required in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization	25-45	250,000
5.	Manager Media & Marketing	01	• Master degree (16 years) in Business Administration / Economic / Media & Marketing / Mass Communication / Political Science/ English Literature from Institute recognized by Higher Education Commission (HEC) with 02 Years' experience in the relevant field, OR • MS in Project Management from Institute recognized by Higher Education Commission (HEC) with 01 Year's experience in the relevant field • Preference will be given to the candidate having experience of Public Sector Organization	28-45	250,000
6.	News Bulletin Producer	01	• Master degree (16 years) in Mass Communication / Political Science/English from Institute recognized by Higher Education Commission (HEC) • 03 Year's experience is required in the relevant field	28-45	175,000
7.	Program Producer	01	• Master degree (16 years) in Mass Communication from Institute recognized by Higher Education Commission (HEC) with 05 Years' experience is required in the relevant field, OR • MS Project Management from Institute recognized by Higher Education Commission (HEC) with 02 Years' experience is required in the relevant field	25-45	175,000
8.	Archive Person	01	• Master degree (16 years) in Library Science / Computer Science from Institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field	25-35	150,000
9.	Content Writer Social Media & Marketing	01	• Master degree (16 years) in Social Science / Computer Science from Institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field	25-35	150,000
10.	Content Writer Publication	01	• Master degree (16 years) in English from Institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field	25-35	150,000
11.	Animator	02	• Master degree in Multimedia Art/Computer Science with Post Graduate Diploma in Multimedia Art/Graphic Designing/ Fine Arts (Graphic Designing) from Institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field	25-35	175,000
12.	News & Program Anchor	03	• Master degree (16 years) in Mass Communication / English from Institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field	25-35	175,000
13.	Graphic Designer - Publication	02	• Master/Bachelor in Communication & Design / Fine Arts (Graphic Designing) / Graphic Designing from Institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field	25-35	175,000
14.	Graphic Designer-Social Media	02	• Master/Bachelor in Communication & Design / Fine Arts (Graphic Designing) / Graphic Designing from Institute recognized by Higher Education Commission (HEC) • 03 Years' experience is required in the relevant field	25-35	125,000

Sr. No.	Name of the Post	No. of Posts	Qualification & Experience	Age Limit (years)	Per month Salary (Rs./-)
15.	Video Producer/Videographer	01	• Master/Bachelor in graphic design from Institute recognized by Higher Education Commission (HEC) • 03 years hands on experience of Videography including experience in video and audio production technologies (Adobe Suite, Premiere, After Effects, Photoshop, Illustrator, Audition, etc.)	25-35	125,000
16.	Broadcast Engineer	04	• Bachelor's Degree in Engineering in any discipline from Institute recognized by Higher Education Commission (HEC) • 01 Year's experience is required in the relevant field • Must have registration with Pakistan Engineering Council (PEC)	25-45	125,000
17.	Associate Producer (News)	02	• Master degree (16 years) in Mass Communication from Institute recognized by Higher Education Commission (HEC) • 03 Year's experience is required in the relevant field	25-35	125,000
18.	Copy Writer	01	• Master degree (16 years) in English / Mass Communication from Institute recognized by Higher Education Commission (HEC) • 02 Year's experience is required in the relevant field	25-45	125,000
19.	Editor	01	• Master degree (16 years) in Mass Communication / English from Institute recognized by Higher Education Commission (HEC) • 02 Year's experience in relevant field with 1 year AVTO EDITING EXPERIENCE IS REQUIRED	25-45	125,000
20.	Associate Producer (Program)	02	• Master degree (16 years) in Mass Communication from Institute recognized by Higher Education Commission (HEC) • 03 Year's experience is required in the relevant field	25-35	125,000
21.	Accountant	01	• BBA (Hons.) Finance / B Com (Hons.) / B.Com (Hons.) from Institute recognized by Higher Education Commission (HEC) • 02 Year's experience is required in the relevant field • Knowledge of MS Office	25-35	100,000
22.	Camera Man/TV	01	• Intermediate with Diploma in Photography / Film & TV from recognized institute with 02 Years experience in the relevant field, OR • Primary with 05 years of experience in the relevant field	25-45	100,000
23.	Camera Man/Still	01	• Intermediate with Diploma in Photography / Film & TV from recognized institute with 02 Years of experience in the relevant field, OR • Primary with 05 years of experience in the relevant field	25-35	100,000
24.	Page Manager (Social Media Expert)	02	• Master/Bachelor in Computer Science with specialisation in Digital Marketing/social media from Institute recognized by Higher Education Commission (HEC) • 02 Years' experience is required in the relevant field	25-35	100,000

- General Terms and Conditions:**
- The above positions are being offered on Contract basis under the Recruitment Policy 2022, Government of the Punjab.
 - Two (02) years age relaxation vide Amendment No.SOR-105/GAD/9-2/2022 issued on 26-01-2022 is applicable.
 - The continuous service in public sector organization rendered by the candidate will be deducted from the upper age limit.
 - Disabled candidates / Special Persons shall attach proof of registration from Social Welfare Department along with Disability Certificate issued by the District Standing Medical Board.
 - Transgender are encouraged to apply.
 - Candidates having domicile of Punjab shall only be eligible to apply.
 - These vacancies are post specific and non-transferable.
 - No TA/DA will be admissible to the candidates for test/interview.
 - Candidates already working in Government/Semi Government/Autonomous Bodies should apply through proper channel.
 - The age of the candidate will be calculated on the last date of submission of application.
 - Submission of false documents or concealment of any fact will lead to disqualification of the candidate.
 - Only the degree issued by the university/institute recognized by the HEC or reputed foreign university with HEC equivalence, will be considered.
 - Only short listed candidates will be called for interview. The date & time of interview will be communicated through email/WhatsApp by the department.
 - Complete Original documents along with a set of attested photocopies will be provided at the time of interview.
 - No. of vacancies can be increased/decreased at any time without any notice.
 - The Department reserves the right to reject any or all applications, or cancel the whole recruitment process at any stage without assigning any reason.
 - Final Terms & Conditions of appointment shall be settled at the actual date of appointment.
 - Decisions of Department on all matters concerning recruitment, including eligibility/ short listing/ selection criteria shall be the final.

- Procedure for submission of Application Form:-**
- Candidate shall apply online by visiting National Testing Service (NTS) website www.nts.gov.pk
 - Candidates shall submit duly filled in Application form (online), alongwith deposit slip of prescribed fee in favor of National Testing Service, c/o of CNIC and two recent passport size photographs, directly to NTS through courier on the address mentioned on Application Form.
 - Test fee shall be paid through 1 Line 1 Bill Participating Banks/ATM/Internet Banking/Mobile Banking/Easy Paisa/ATM Cash/TCS Express Counters using 2D Digits Invoice numbers generated in your fee slip. Only 1 bill Invoice payment will be accepted.
 - Incomplete applications or application received after due date or closing of office hours on the last date for submission of application will not be entertained. Application completed in all respect should reach NTS till 31st October 2022.
 - The date of written test/skill test shall be communicated to the eligible/shortlisted candidates only through NTS.
 - Candidates shall have at least 50% marks in NTS test to qualify.
 - In case of large number of candidates Qualifying NTS test, Appointing Authority reserves the right to decide upon any threshold marks ratio of candidates.
 - Advertisement can also be downloaded from the website of Primary and Secondary Healthcare Department pshahelpunjab.gov.pk

NTS Islamabad
 HYE BUREAU (INDONESIA) TRUN, PLASIK CAIN IACT
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